



KEY:

7 = High Standard	>=75%
5 = Good Standard	65-74.99%
3 = Improvement Required	50-64.99%
0 = Significant Improvement Required	<50%
N/A= Not Applicable	

Supply Chain Partner	RA & MS – Production	RA & MS – Communication	RA & MS – Compliance	H&S Toolbox Talks	Safety Advisor Visits	Statutory Inspections	PPE & Site Rules	Safety Action Group	H&S Review Meetings	Site Tidiness	Safe2Start	Max Poss Score	Total	Score %
Bellwood Interiors Limited	5	5	5	7	7	7	5	5	7	7	7	77	67	87.01
Haslemere Construction Ltd	5	5	5	7	5	7	5	5	7	7	7	77	65	84.42
Briggs & Forrester Eng Services Ltd.	5	5	5	7	7	7	5	5	7	5	7	77	65	84.42
Alumet Systems (UK) Ltd.	5	5	5	7	7	7	5	5	7	7	5	77	65	84.42
Raphael Contracting	5	5	5	7	7	7	5	5	7	5	7	77	65	84.42
Axiom Group Ltd	5	5	5	5	0	N/A	5	5	7	7	7	70	51	72.86

Scoring Guidelines

	High Standard (7)	Basic Standard (5)	Improvement Required (3)	Significant Improvement Required (0)
RA & MS - Production	RAMS have been produced to a high standard, foremen and supervisors have copies available for ready reference and employees are encouraged to participate in production and review .	RAMS are project specific and include COSHH, manual handling, noise and HAVS assessments and it has been submitted prior to the agreed start date of the relevant activity.	Only generic style RAMS produced or minor deviations from the 'Basic' (5) standard or the subcontractor has to be reminded to provide RAMS.	Works have commenced without first submitting RAMS to BAM or RAMS not sufficiently developed to allow works to commence.
RA & MS - Communication	In addition to the basic standard, the subcontractor's RAMS specifies how it is to be effectively communicated and when questioned, operatives should be able to show a good level of understanding.	Documentation is in place to demonstrate that all operatives has been suitably briefed on the appropriate RAMS - it is not sufficient for operatives to simply read the RAMS and then sign the briefing register.	Not all operatives have been briefed. When questioned operatives can show only a limited level of understanding. Subcontractor has had to be repeatedly reminded to provide records of communication.	No briefing records available, subcontractor relies on operatives reading RAMS themselves rather than being briefed by a supervisor. When questioned operatives cannot demonstrate knowledge of the RAMS.
RA & MS - Compliance	A high standard of compliance has been achieved throughout the entire month.	A basic standard of compliance has been achieved throughout the entire month.	Minor deviations from the agreed RAMS have taken place. The subcontractor has had to be reminded to work in accordance with their RAMS.	High risk elements are not followed, subcontractor has had to be reminded several times by BAM managers, or serious breach of compliance.
Toolbox Talks	In addition to the basic standard, BAM are given the opportunity to attend TBT and operatives can demonstrate understanding when questioned.	Records are available to demonstrate that suitable, relevant TBTs have been carried out with the entire workforce to an acceptable standard.	TBTs given to some operatives, subcontractor has to be reminded to carry out TBTs.	No TBTs undertaken during the month.
Safety Adviser Visits	In addition to basic standard the SA provides feedback to BAM prior to leaving site including written report.	A qualified safety advisor carries out a thorough inspection and issues a suitable report to BAM without the need to be reminded.	A manager rather than a qualified safety adviser carries out an inspection, the report does not include adequate scrutiny of subcontractor's own works.	No inspection/audit carried out during month.
Statutory Inspections	Inspections carried out diligently and records show a true reflection of standard of equipment/workplace.	Records are kept in accordance with requirements.	Subcontractor has to be chased/reminded to provide records or records to not accurately reflect true state of equipment.	Records of inspections are not available or out of date.
PPE & Site rules	A high standard has been maintained throughout the month. PPE is well maintained and records of PPE issue and training for correct use are available. Site rules always followed.	A basic standard of PPE use and compliance with site rules has been achieved throughout the month (including smoking and mobile phone policy).	Subcontractor employees have had to be reminded to wear PPE/adhere to site rules. PPE is poorly maintained or not correctly worn.	Employees have to be repeatedly reminded or show lack of awareness/insubordination when challenged for not wearing PPE or the Site Rules
H&S Action Group	Attends and participates	Meeting is attended	Subcontractor has to be reminded to attend meeting	Meeting is not attended
H&S Review meeting	Attends, participates and communicates the meeting to the rest of their workforce	Supervisor attends the meeting	Subcontractor has to be reminded to attend meeting	Meeting is not attended
Site Tidiness	A high standard of site tidiness has been maintained throughout the month (including storage of plant, equipment and materials as well as trailing leads)	A basic standard of housekeeping has been maintained throughout the month	The subcontractor has had to be reminded /warned of inadequate standard	The subcontractor has had to be warned/reminded several times or a H&S Improvement notice or 'clear up' notice has been issued
Safe2Start	Always carried out and workplace reflects a high standard when inspected by BAM	Completed at start of each shift and before a new work activity starts to a meaningful standard with additional control measures where required	Is in use but frequency and/or quality of engagement, evaluation, and implementation of control measures has not reached the basic standard.	Workplace found not safe to start when inspected.
	High Standard (7)	Basic Standard (5)	Improvement Required (3)	Significant Improvement Required (0)

Supply Chain Health & Safety KPI - Scoring guidelines

29/01/2014

Supply Chain Distribution: Director responsible for project, Contracts Manager, Health and Safety Advisor, Supervisor

Note: Please refer to last sheet for Scoring Guidelines